

## **Retreat 2019 Childcare Logistics and Policies**

### **Childcare is provided from:**

**Nursery (6-24 months)** - 9:15am-12:30pm Saturday and Sunday

**Children's Program (2-12yr)** - 9:45am-12:30pm and 7pm-8pm on Saturday; 9:45am-12:00pm on Sunday. Children's program does not include meal times, and free time.

There is no nursery during Saturday's evening session.

The children are separated into the following CLASSES AND ROOMS.

**Guideline:** Follow the same class your child normally attends for Sunday School:

**Nursery (6-24 months)** - Brookview - building behind the Chapel

**Toddler/PreK (2-4 yr)** - Ribe Meeting Room

**Younger/Middle Elementary (5-9 yr)** - Lower Level I in basement of Riverside Manor

**Upper Elementary (10-12 yr)** - Lower Level II in basement of Riverside Manor

**Talent Show/Bible Skits** - Pine Room - between Gazebo and Cedar Chalet

**Youth Group** - will join the adult session Friday night, breakout sessions in Pine Room

### **Drop-off/Pick-up**

**Nursery (6-24 months):** children should be dropped off and picked up in their classrooms in the Brookview room located next to the chapel. The nursery will be staffed by two childcare professionals - Kaitlyn and Kelly, two local women who come highly recommended and both with child development experience. Kaitlyn also staffed our nursery the prior 2 years and Kelly is her mother. Parents with babies, feel free to drop them off and pick them up in the nursery as you'd like. As always, your little ones are free to stay in the service with you, as the nursery is simply there to serve you and your baby with any rest or play breaks needed to make this weekend enjoyable for all.

**Toddler/PreK (2-4 yr):** Children should be dropped off and picked up in their classroom in the Ribe room located next to the chapel.

**Above 4 yrs:** Once excused from the adult worship service (after worship) the children will congregate at the back of the room and will walk with their teacher/class to Riverside Manor. Teachers will drop off children at the chapel before lunch on Saturday at 12:30pm; please be at the chapel to pick up your children. On Sunday, children will meet at the chapel for Kids' Jeopardy. On Saturday evening, your children will be brought to the campfire to meet you after the Talent Show session.

## **Snacks**

We plan on providing popcorn, pretzels, fruit gummies and veggie chips. Since the shopping will be done just before the retreat, there might be substitutes. The only food allergies that have been reported to us involve dairy/milk, nuts, shellfish and egg. **Please bring a reusable water bottle and fill it up at breakfast for your child.**

## **Playground**

There is a fenced-off playground that can be utilized for playtime. We also have access to the gym so that teachers can bring the children after their lessons for free play and in case of rain.

## **Injury or need for first aid**

If there is any injury or incident that requires attention, Justin Chao 516-297-9631 will be contacted. He will notify the parents to have them come. Other than band aids (or use of an epi pen for allergic reactions if provided by parents, with instructions given) the volunteers do not administer first aid.

## **Priorities**

Safety - our priority is to provide a safe environment for the children.

Relationship - the retreat is a time for our kids to spend extended time with one another, and another opportunity for adults in our church to build relationships with our children.

Enjoyment - many of our kids look forward earnestly to the retreat.

Faith - this is another opportunity for us to be together as a Christian community, so we want to teach and (perhaps more importantly in the retreat context) role model the faith for our kids.

## **Restroom & Diapering**

1. Parents are encouraged to take their potty-trained children to the restroom prior to their drop-off, but volunteers will escort the whole class to the bathroom when needed.
2. Only parents of a child are allowed to change his/her diapers. Parents will be notified via text message.